

MINUTES OF THE D/DCI STAFF MEETING, 16 MAY 1968

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PRESENT: [REDACTED] Brammell, [REDACTED]

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1. Leave Policy

Mr. Brammell reviewed the current Agency policy governing the use of annual leave. The policy has reverted to that of past years, without a specific limitation on the amount of time allowable. It is important, however, that all functions for which the Office is responsible be adequately covered. (See Memorandum to Ch/St/A and all Division Chiefs dated 25 April 1968.)

2. Freedom of Information Law, P. L. 89-487

Mr. Brammell mentioned a memorandum from the DDS concerning the "Freedom of Information Law" (PL 89-487) and the impact it has on withholding of information from the public. This will have a particular effect on the release of information with the control markings Administrative - Internal Use Only and For Official Use Only. Copies of this memorandum will be distributed to Ch/St/A and each Division Chief.

3. Summer Intern Program

The Agency is making a special effort to set up an orientation program for Summer Interns this year. The Office of Personnel is responsible for the overall Agency program and each Office should coordinate its orientation plans with [REDACTED] OP.

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[REDACTED] will determine what should be done within ODCI.

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4. OCI Bulletins

The DCI and OCI have been very pleased with the maps prepared thus far for the three versions of the Bulletin.

5. Field Review of NIS (BALPA - Step 4)

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[REDACTED] reported on current developments concerning field review of NIS by the BALPA, Step 4 committee.

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6. Miscellaneous

a. University Associates Program has been dropped by the Agency.

b. The short name for the Interagency Defector Committee in

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